

# 2021 Annual Report

City of Wenatchee  
Parks, Recreation and Cultural  
Services Department

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# INTRODUCTION

We are pleased to present the 2021 Parks, Recreation and Cultural Services Department Annual Report. In this report you will find a summary of the activities completed by department staff and volunteers during 2021. The Department's vision of partnering with the community to provide innovative and high value parks, facilities, programs and services that promote an engaged and healthy community may be seen in the outcome areas of:

- Strengthening community image
- Protecting environmental resources
- Increasing cultural unity
- Supporting economic development
- Facilitating community problem solving
- Providing recreational experiences
- Fostering human development
- Promoting health and wellness
- Increasing self esteem and reliance

## Arts, Recreation and Parks Commission

Lisa Adan, Marlin Peterson, Morgan Mott, Blake Morrell, Lyle Markhart, Bill Carroll, Lukas Hedtke, Ryan Harmon

### Permanent Staff

Caryl Andre	Recreation Supervisor	Jordan Brooks	Park Maintenance	Cammy Coble	Administrative Assistant
David Erickson	Department Director	Axel Garcia	Park Maintenance Lead	Jerred Gardner	Park Maintenance
Tim Herdt	Park Maintenance	Josh Holcomb	Park Maintenance	Ricky Lange	Park Maintenance
Eric Janzen	Park Maintenance	Tom Lewis	Cemetery	Sydney McElroy	Recreation Coordinator
Charlotte Mitchell	Capital Projects Manager	Charlie Persall	Park Maintenance	Jeff Pulver	Cemetery Lead
Saun Raftery	Park Maintenance/Cemetery	Rob Richards	Park Maintenance Supervisor	Gina Shaw	Recreation Coordinator

### Temporary Staff

Maya Anderson	Lifeguard	Chloe Andrewjeski	Recreation Leader	Erika Arroyo Garcia	Maintenance
Hannah Baker	Lifeguard	Loren Baltruch	Recreation Leader	Isabella Black	Lifeguard
Adriana Blanchfield	Recreation Leader	John Bromiley	Recreation Leader	Leif Broxon	Lifeguard
Kahler Cannon	Maintenance	Horeb Carpio	Recreation Leader	Jacob Christensen	Maintenance
Keiren Cook	Recreation Leader	Megan Creek	Recreation Leader	Samantha DeVries	Recreation Leader
Madelyn Eaton	Lifeguard	Ian Eifert	Lifeguard	Quin Excure	Lifeguard
Bianca Lagunas Diaz	Recreation Leader	Brooklyn Dressel	Lifeguard	RaAnn Dressel	Lifeguard
Sakota Gallagher	Recreation Leader	Karlyn Kelly	Lifeguard	Payton Kelly	Lifeguard
Emma Knott	Lifeguard	Oliva Knott	Lifeguard	Karina Lagunas	Recreation Leader
Jakson Leeds	Recreation Leader	Noah Leeds	Recreation Leader	Kylie LineBarrier	Recreation Leader
Ben Madsen	Lifeguard	Lauren Marquis	Lifeguard	Rachel Marquis	Lifeguard
Olga Murillo	Lifeguard	Stormi O'Keefe	Recreation Leader	Carsen Paine	Maintenance
Haily Payne	Lifeguard	Kristine Pease	Recreation Leader	Kai Pefferman	Recreation
Grace Pixton	Recreation Leader	Alyssa Polson	Recreation Leader	Rosemarie Ramos	Lifeguard
Krissy Richerson	Recreation Leader	Jasmine Sanchez	Recreation Leader	Kiarra Scheib	Recreation Leader
Morgan Smith	Recreation Leader	Trey Stegeman	Maintenance	Kyle Sutton	Lifeguard
Evan VanderSluis	Lifeguard	Andrew VanderSchalie	Recreation Leader	Spencer VanderSchalie	Recreation Leader
Maxwell Webb	Maintenance	Cameron Wheeler	Lifeguard	Hanna Wilkens	Recreation
Cecila Zook	Recreation Leader				

# WHY PARKS & RECREATION?

A strong park and recreation system is essential for a thriving community. There are many different benefits that can be accrued from participation in City of Wenatchee recreation activities or visiting city parks or open space areas. We can relax and enjoy the beauty of a sunset. We can spend time with family or friends. We can experience new activities and opportunities. There is a limitless number of benefits that can be found within such experiences. Most of these values and benefits fall within one of four major categories: Individual, Community, Environmental, Economic.

## INDIVIDUAL BENEFITS

**Parks and Recreation provide opportunities for living, learning, and leading a full and productive life as well as avenues for purpose, pleasure, health and well being.** Other more specific individual benefits include:

- Full and meaningful life
- Sense of accomplishment
- Life Satisfaction
- Psychological well being
- Problem solving and decision making
- Quality of Life
- Creativity and adaptability
- Personal development and growth
- Sense of adventure
- Balance between work and play
- Personal appreciation and satisfaction
- Self esteem and self reliance
- Physical health and maintenance

## ECONOMIC BENEFITS

**Parks, recreation and open space are not mere expenditures but an investment in the future well being of individuals and groups as well as the continued viability of communities and the world.** Other benefits include:

- Economic stimulant
- Revenue generator
- Reduced healthcare costs
- Enhanced land values
- Reduced vandalism and crime
- Catalyst for tourism

## COMMUNITY BENEFITS

**We live and interact within families, work groups, neighborhoods, communities, and the world. Recreation and parks play an integral role in providing opportunities for these types of interactions.** Other more specific benefits include:

- Strong, vital involved communities
- Community pride
- Reduced alienation
- Social bonding
- Connected families
- Support for youth
- Reduced delinquency
- Understanding and tolerance
- Ethnic & cultural understanding & harmony
- Lifelines for the elderly
- Outlets for conflict resolution

## ENVIRONMENTAL BENEFITS

**Providing and preserving parks and open space enhance the desirability of an area as well as contribute to the safety and health of its inhabitants.** Other more specific benefits include:

- Environmental health and protection
- Stress reduction
- Clean air and clean water
- Catalyst for relocation
- Source of community pride
- Preservation of open space
- Physical health and wellbeing
- Enhanced property values
- Protection of the ecosystem

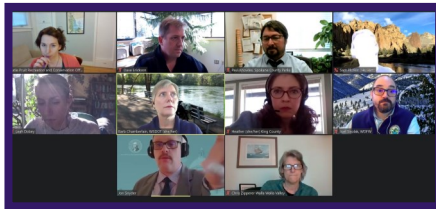
# ADMINISTRATIVE SERVICES

**Administrative Services** is responsible for the activities and actions involved in operating the Parks and Recreation Department including: Personnel, budget management, facility use, policy and procedure development and those other items that do not normally fall within one of the main Department functional areas.

## HIGHLIGHTS

The following are highlights from 2021:

- Served on an statewide evaluation committee and reviewed and provided comment on proposed Covid guidelines, vaccinated versus not vaccinated guidelines, and masks versus no mask guidelines, requirements for Sporting Activities, Fitness and Training, Water Recreation Facilities, Spectator Event, Special Events and Outdoor Camps and treating splash pads (water play areas) the same as play areas. Discussed permitting with the Health District. Participated in departmental mask meetings. Modified policies, procedures and operations several times to respond to changing guidelines. Responded to several staff who were diagnosed with Covid. Conducted contact tracing and addressed additional Covid exposures.
- Navigated school vaccination/masking requirements for user groups as the Governors proclamation and OSPI language conflicted with each other.
- Investigated a random, anonymous complaint call that claimed a park maintenance worker was going to start an insurrection of the government over masking. After the investigation, the complaint was unfounded. We think it may have come from one of the Lions Locomotive Park residents.
- Participated in a variety of ongoing in person and remote meetings including: department directors and staff meetings; Statewide and North Central Washington Covid and aquatics meetings; Washington State Special Olympics; Chelan County Trails Committee; City Technology Committee; City Hall Steering Committee; Records Management Workgroup; State Comprehensive Outdoor Recreation Plan Update Committee; Elements Workgroup; City Safety Committee; Wenatchee Valley Sports Foundation; Riverfront Park Technical Design Committee; TREAD; City Council; Public Works Committee; and Finance Committee meetings.
- Updated the City web site, Intranet site, Elements program, Active site and social media page.
- Worked with the Museum on planning of two special events.
- Prepared agenda materials, minutes and provided staff support for Arts, Recreation and Parks Commission meetings.
- Assisted a group of women owned businesses and several other vendors that would like to hold markets in park areas.
- Modified all operations to respond to heat, lightning, unhealthy air quality and revised Covid and masking guidelines.
- Prepared and distributed press releases for operational changes, wading pool issues, fires, construction closures and the City Pool.
- Met with the City Clerk to discuss and review records to be retained or disposed of. Began the process to scan and purge documents.
- Worked with a producer of Discovery Channel's Expedition Unknown show as they were exploring filming the locomotive in Lions Locomotive Park for an episode they are working on about the 1910 Wellington avalanche.
- Assisted Wenatchee Pride and the Women's March with coordination of their special events.
- Assisted the City of Longview with program transportation policies and procedures.
- Recreation Coordinator Gina Shaw submitted her resignation. Prepared application and interview materials and completed a recruitment process to find a replacement. Sarah Fitzgerald was offered and accepted the position. She previously served in that capacity with the City for 10 years.



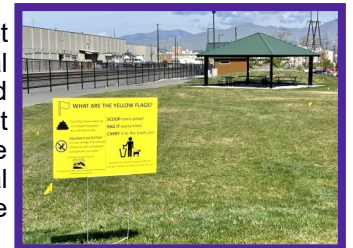
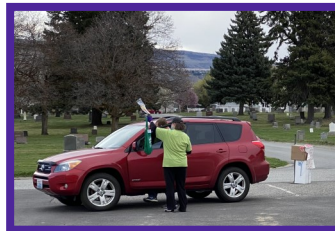


# ADMINISTRATIVE SERVICES

- Participated in an intranet training with the IS Department. Created and maintained the department pages.
- Investigating alternative park security camera systems to determine if technology has advanced beyond our current systems.
- Worked with two people interested in purchasing memorial benches. Due to supply chain issues, lead time for a bench is one year.
- Met with Public Works and the Finance Department to discuss and review utility interfund billings.
- Met with the Mayor's office to discuss Kiwanis Methow, Lions Locomotive and Hale Park user groups.
- Coordinated Saddle Rock trailhead closure/opening with Fire District and Chelan Douglas Land Trust during and after the fire on Roostercomb.
- Administered the 2021 departmental budget. Prepared materials for the 2022 budget request. Met with the IS Director Public Works and the Finance Director and submitted materials for consideration.
- Assisted the City of Mercer Island with sustainability policies.
- Recruited, selected, trained and supervised temporary employees. Prepared documents to remove temporary employees from payroll.
- Updated the departmental weather policy to match new Labor and Industries guidelines.
- Assisted the cities of Longview and Covington as they would like to use our park concession policy and guidebook as an example for their cities.
- Conducted a Recreation/Admin staff team building exercise and meeting.
- Worked through a personnel issue. Had multiple meetings with HR and labor attorney.
- Assisted the City of Richland as they would like to use our memorial bench program as a model for their city.
- Assisted the City of Kenmore with trail development information and strategy.
- Reviewed the departmental furniture plan for the City Hall space and met with Public Works to discuss.
- Attended Drug and Alcohol Reasonable Suspicion Supervisor Training.
- Promoted programs, projects and services on La Nueva, KPQ, KOHO, Sunny FM, NCWLife, La Z, La Nueva, Z Country, in the Wenatchee World and through a variety of electronic and social media sites.
- Finalized and distributed the 2020 annual report, quarterly reports and weekly departmental reports.
- Had a long discussion with a paraglider pilot about aircraft in parks and horses. Received additional complaints about paragliders taking off and landing near Saddle Rock.
- Provided information to Google and Bing maps for corrections on a number of park areas. Received notification that the pages we corrected have had over 1 million views since the corrections.
- Assisted the PUD and Chelan County with park signing.
- Provided advice to the City of Grandview about recreation programming and boards and commissions.
- Staff completed flagger, Novotx, fall protection, computer security, first aid pesticide recertification, distracted driving and CPR trainings. Conducted active shooter and general park safety/awareness training, first aid and CPR, emergency procedure and general policy and program trainings for staff.
- Developed several draft policies and guidelines. Sent them to the Risk Management Service Agency for review and comment. The City Council approved the Loose Needle Collection, Lost and Found and Camps and Garbage Removal Policies and Procedures.
- Assisted the PUD with interpreting the new Heathy Washington Phase reopening plan.

# ADMINISTRATIVE SERVICES

- Recreation Supervisor Caryl Andre celebrated her 30th anniversary working for the City, Park Maintenance Worker Charlie Persall celebrated his 15th, Administrative Assistant Cammy Coble celebrated her 5th, and Recreation Coordinator Sydney McElroy celebrated her first anniversary.
- Assisted Community Development Department regarding costs associated with homeless clean up activities.
- Assisted the cities of Renton and Sammamish with school district agreements and contracting.
- Reviewed and provided comments on the Finance Department Financial Policies.
- Compiled billing information for work at Parkside since 2017 and provided it to Public Works.
- Conversed with Triple Crown about their proposed baseball tournament and Covid regulations.
- Completed follow up with 2020 community gardeners who failed to return keys.
- Met with Councilmember Kulaas about a number of topics.
- Received a complaint that there are squirrels from Washington Park crossing the street and going to residences.
- Updated and distributed park concession promotional materials.
- Assisted the Arbor Day Committee with media outreach, developing the order form and coordinating the ordering process and conducting the seedling distribution event. Worked with them on 2022 event planning.
- Judged Apple Blossom scholarship applicants.
- Assisted the Street Department with personnel interviews.
- Provided information to Wenatchee High School as they would like to conduct a mountain bike program on the Lincoln Park pump track after it is constructed. Prepared a letter of support for their grant application.
- Provided assistance to Port Townsend as they requested help with the creation of Park Maintenance Supervisor job duties.
- Assisted Eastmont Metro Park interpret Covid guidelines.
- Worked with Confluence Health to help them navigate the special event Covid guidelines.
- Participated in a walk through of the museum to view their construction project and get more information about their plans.
- Received a complaint about a Day Drive hiker's unleashed dogs going onto private property and chasing horses.
- Received a phone call complaint that the Hale Park restroom was smelly after the complainant used it.
- Received notice from Douglas County that they cleaned up some encampments along their side of river using a pontoon boat and they noticed several camps on our side. They offered the use of the boat to us. Alerted the PUD.
- Ryan Harmon and Nick Rohrbach were appointed to the Arts, Recreation and Parks Commission by the City Council. Bill Carroll resigned from the Commission as he moved out of state. Lukas Hedke was reappointed to the Commission.
- The dog waste awareness program got underway. According the Environmental Services Division, they marked and planted 100 flags at Hale Park from people not picking up after their pets. They could have used many more flags. Received several complaints that the flags in the park were wasting tax money.
- Promoted programs and events at a drive-through event at WHS.





# ADMINISTRATIVE SERVICES

- Met with the Police Chief, Community Development Department and PUD to discuss the potential for the park resource officer/park ranger program. Conducted additional background research and prepared a number of draft documents to help facilitate the program.
- Prepared and provided materials to Chris Rader for an article about the Rotary Club.
- Met with the Mayor's Office, Public Works and Facilities to discuss Wenatchee Downtown Association's wish list for Downtown.
- Updated the student intern brochure for 2022 and distributed it to universities. Discussed a potential internship with a WSU student.
- Assisted a Chelan County Commissioner as he was investigating establishing a Parks Department for the County.
- Worked through the Special Event and License Agreement items with Apple Blossom, the Mayor's office and City Attorney. Responded to complaints about the carnival in Lincoln Park.
- Assisted the City of Pasco with Special Event policy and procedures.
- Received notice that the Hale Park Off Leash Area was the winner of the Best Dog Park via the World's Best 2021 voting.
- Met with the Mayor to discuss projects, programs and the Eastmont Park District.
- Began preparing a park resource manual for parks and recreation field staff.
- Got to know 95 year old Esther who lives in Florida. She received several spoofed calls from our number and called us back each time.
- Reviewed and provided comment to HR on new employee evaluation forms. Completed performance reviews of staff.
- Researched best management practices for interactions with transient citizens.
- Assisted the Facilities Division with security cameras for the Convention Center.
- Prepared and distributed new departmental email standards. Prepared updates to the Customer Service Policy and Procedures.
- Assisted the Police Department with QR coding.
- Participated in a low barrier shelter meetings with Community Development, Police, Mayor's Office and East Wenatchee.
- Participated in a Community Foundation outreach meeting.
- Worked with a group of women owned businesses that were exploring holding a market in the park.
- Assisted Make a Difference Day volunteer groups.
- Met with the Mayor's Office and Community Development to discuss food trucks.
- Developed and presented a recreation program and department office space proposal for City Hall.
- Met with a play area supplier to discuss future projects. They noted that Kennewick is constructing similar play area designs as we are with Lincoln Park that also have open sight lines, not platforms or enclosed areas to try to combat vandalism and other negative activity.
- Met with the Mayor's office and Councilmembers Esparza and Kulaas to discuss Parque Padrinos.
- Assisted Boy Scouts with facility needs for a Klondike 2022 event.
- Had conversations with Linda Haglund about the appropriateness of her desire to plant a large evergreen tree in Centennial Park and other options for a downtown Christmas tree.
- Participated in email archival policy meetings.
- Cammy Coble was featured in the Washington Recreation and Park Association monthly magazine. Here is a link to the article: <https://wrpa.memberclicks.net/october-2021---spotlight-professional>



# ADMINISTRATIVE SERVICES

- Followed up with Make a Difference Day organizers.
- Received notice from the State that they had nominated us, and we were selected to receive national recognition about how we used creativity and diligence to continue the planning process for Lincoln Park during the pandemic and cited the examples of doing drive-up public input for the play area and providing drone photos to help make digital grant inspections possible.
- Received a request from Carin Smith to coordinate an event next year where people can bring their pumpkins to the parks and smash them.
- Began participating in a statewide parks and recreation employment outreach committee.
- Met Apple Blossom to discuss projects they would like to see the City undertake in Memorial Park such as removing the rose garden and some trees, grading the slope for an expanded beer garden and upgrading electrical.
- Working with Facilities to explore potential storage expansion options.
- Wenatchee Pride hosted a Transgender Day of Remembrance in Memorial Park.



## RESERVED PARK AND FACILITY USE

Processed facility reservation requests and special event permit applications. The following is a summary of those special event permit applications received, and reserved park uses during 2021. It does not include reserved uses for City sponsored recreation programs and events such as Skyhawks Sports Camps and the Summer Concert Series.

### PICNIC SHELTER OR STAGE RESERVED USES

PARK AREA	USES	ATTENDANCE
Centennial Park Stage	4	631
Kiwanis Methow Park Kiosk	6	210
Hale Park Shelter	0	0
Lincoln Park Shelter	38	1,995
Pennsylvania Park Shelter	0	0
Pioneer Park Fireplace Area	2	70
Saddle Rock Shelter	11	310
Rotary Park South Shelter	61	2,260
Rotary Park North Shelter	127	4,585
Washington Park Shelter	<u>91</u>	<u>3,410</u>
<b>TOTALS</b>	<b>340</b>	<b>13,471</b>

### SPECIAL EVENT/CONCESSION PERMIT APPLICATIONS

- Pride Fest (Memorial Park – Cancelled)
- Friends of the Library Book Sale (Memorial Park—1 day).
- Great Northern Railway Production (Lions Locomotive Park—1 day).
- National Night Out (Washington, Rotary and Lincoln Parks—1 day).
- Museum Salmon Bake (Centennial Park—Cancelled)
- Rotary Club Ice Cream Social (Rotary Park—1 day).
- Museum Fundraiser Night (Centennial Park—Application)
- Women's March (Memorial Park—1 day)
- Apple Blossom Festival (Memorial and Lincoln Parks, 16 days. Permit handled through the Mayor's Office with a License Agreement)
- Apple Capital Swim Meet (Pioneer Park, 3 days)
- Starlight Swim Meet (Pioneer Park, 2 days)
- Second Grade Science Field Experience (Saddle Rock, 5 days)



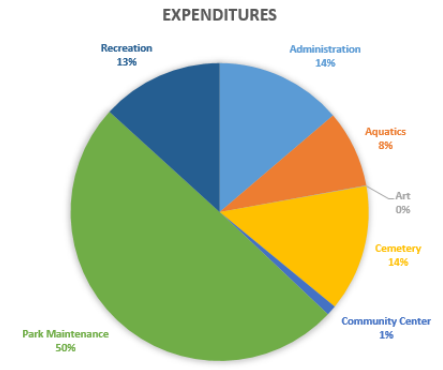
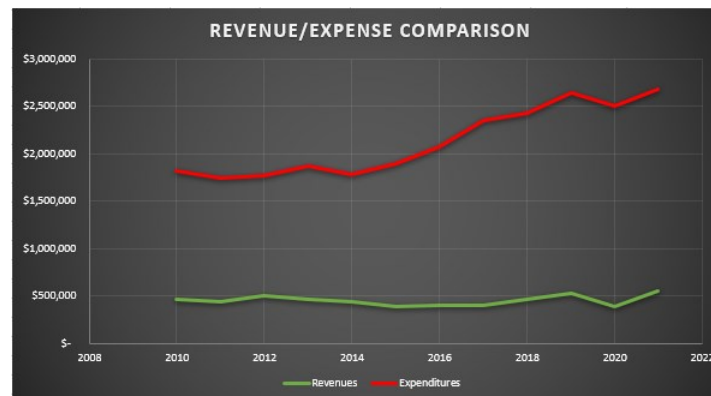
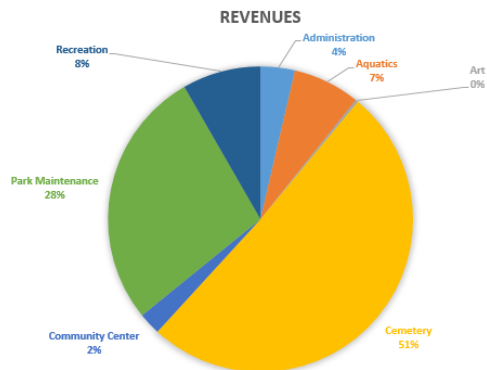


# ADMINISTRATIVE SERVICES

## REVENUE AND EXPENDITURE COMPARISON

The table below is a comparison of all department revenues and expenditures.

REVENUES												
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Art Fund Contributions - 1%	\$ 25,279	\$ 25,151	\$ 20,447	\$ 16,422	\$ 19,736	\$ 9,944	\$ 202	\$ 6,067	\$ 1,262	\$ 1,099	\$ 2,545	\$ 1,466
Cemetery Service Fees	\$ 56,445	\$ 61,712	\$ 65,875	\$ 64,632	\$ 78,195	\$ 68,665	\$ 56,887	\$ 54,954	\$ 71,554	\$ 76,001	\$ 68,676	\$ 80,110
Community Center Leases	\$ 49,169	\$ 59,739	\$ 74,737	\$ 48,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,109	\$ 14,291	\$ 12,000
Community Center Rentals	\$ 61,876	\$ 29,822	\$ 32,917	\$ 26,865	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,451	\$ 8,944	\$ 582
Grave, Crypt and Niche Sales	\$ 62,427	\$ 59,691	\$ 71,535	\$ 77,097	\$ 104,960	\$ 82,133	\$ 87,853	\$ 66,157	\$ 66,638	\$ 77,806	\$ 86,711	\$ 151,213
Liners, Markers and Vase Sales	\$ 41,862	\$ 30,790	\$ 50,758	\$ 46,407	\$ 48,211	\$ 48,807	\$ 40,387	\$ 34,875	\$ 44,188	\$ 38,477	\$ 28,821	\$ 46,382
Miscellaneous Parks and Recreation Fees	\$ 4,437	\$ 375	\$ 174	\$ 577	\$ 392	\$ 1,061	\$ 853	\$ 1,018	\$ 596	\$ 5,376	\$ 1,300	\$ 4,110
Other Cemetery Revenues	\$ 1,198	\$ 825	\$ (2,213)	\$ 623	\$ 566	\$ 716	\$ 1,615	\$ 1,210	\$ 824	\$ 2,230	\$ 13,352	\$ 1,131
Other Community Center Revenues	\$ 2,626	\$ 879	\$ 1,734	\$ 727	\$ 114	\$ 169	\$ 474	\$ 938	\$ 1,572	\$ 2,027	\$ 1,743	\$ 281
Park Maintenance Charges	\$ 61,103	\$ 69,840	\$ 94,401	\$ 77,049	\$ 76,611	\$ 78,573	\$ 101,703	\$ 111,040	\$ 161,483	\$ 124,899	\$ 160,778	\$ 151,128
Picnic Shelter Rentals	\$ 8,065	\$ 8,725	\$ 7,841	\$ 10,400	\$ 11,064	\$ 9,239	\$ 8,954	\$ 10,454	\$ 12,896	\$ 15,497	\$ (146)	\$ 15,425
Pool Admissions	\$ 21,608	\$ 19,104	\$ 18,194	\$ 15,621	\$ 16,272	\$ 16,548	\$ 17,588	\$ 16,822	\$ 17,182	\$ 20,610	\$ (137)	\$ 9,824
Pool Rentals	\$ 9,605	\$ 12,319	\$ 8,465	\$ 12,603	\$ 13,928	\$ 13,484	\$ 14,414	\$ 15,370	\$ 14,192	\$ 15,064	\$ -	\$ 9,694
Recreation Programs Fees	\$ 36,856	\$ 39,197	\$ 40,816	\$ 37,512	\$ 38,229	\$ 39,428	\$ 45,358	\$ 55,027	\$ 48,770	\$ 55,440	\$ 4,190	\$ 45,665
Special Event Permits	\$ 1,458	\$ 1,080	\$ 1,620	\$ 1,365	\$ 920	\$ 1,308	\$ 1,400	\$ 738	\$ 1,429	\$ 2,740	\$ (590)	\$ 290
Swimming Lessons	\$ 14,792	\$ 16,347	\$ 18,255	\$ 24,059	\$ 23,897	\$ 23,670	\$ 21,343	\$ 19,715	\$ 19,555	\$ 29,152	\$ -	\$ 19,559
<b>TOTAL</b>	<b>\$ 458,806</b>	<b>\$ 435,596</b>	<b>\$ 505,556</b>	<b>\$ 460,509</b>	<b>\$ 433,095</b>	<b>\$ 393,745</b>	<b>\$ 399,031</b>	<b>\$ 394,385</b>	<b>\$ 462,141</b>	<b>\$ 528,978</b>	<b>\$ 390,478</b>	<b>\$ 548,860</b>
Grants (From year of application)	\$ 287,668	\$ 18,864	\$ 1,555,500	\$ 19,500	\$ 1,606,632	\$ 203,326	\$ 1,930,000	\$ 16,449	\$ 3,181,192	\$ 1,323,978	\$ 959,750	\$ 123,968
EXPENDITURES												
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Administration	\$ 290,157	\$ 281,003	\$ 277,303	\$ 270,101	\$ 270,668	\$ 300,253	\$ 360,542	\$ 277,797	\$ 314,429	\$ 404,021	\$ 378,647	\$ 370,008
Aquatics	\$ 156,141	\$ 153,380	\$ 132,281	\$ 129,960	\$ 147,259	\$ 125,832	\$ 138,152	\$ 158,819	\$ 165,034	\$ 207,635	\$ 91,738	\$ 224,958
Art	\$ 16,454	\$ 31,880	\$ 26,997	\$ 24,714	\$ 24,594	\$ 13,355	\$ 8,765	\$ 1,500	\$ 1,500	\$ 4,870	\$ 1,268	\$ 1,545
Cemetery	\$ 271,058	\$ 254,623	\$ 275,011	\$ 279,497	\$ 286,384	\$ 278,841	\$ 289,319	\$ 399,580	\$ 336,321	\$ 361,859	\$ 390,745	\$ 369,460
Community Center	\$ 122,559	\$ 135,824	\$ 138,188	\$ 149,218	\$ 39,503	\$ 24,705	\$ 35,038	\$ 43,367	\$ 36,090	\$ 101,445	\$ 136,001	\$ 29,531
Park Maintenance	\$ 805,752	\$ 772,121	\$ 803,197	\$ 890,772	\$ 894,627	\$ 991,950	\$ 1,045,525	\$ 1,157,000	\$ 1,245,412	\$ 1,250,915	\$ 1,265,958	\$ 1,335,456
Recreation	\$ 152,960	\$ 119,419	\$ 118,734	\$ 121,452	\$ 122,180	\$ 156,824	\$ 193,361	\$ 312,692	\$ 328,510	\$ 308,900	\$ 234,303	\$ 355,909
<b>TOTAL</b>	<b>\$ 1,815,081</b>	<b>\$ 1,748,250</b>	<b>\$ 1,771,711</b>	<b>\$ 1,865,714</b>	<b>\$ 1,785,215</b>	<b>\$ 1,891,760</b>	<b>\$ 2,070,702</b>	<b>\$ 2,350,755</b>	<b>\$ 2,427,296</b>	<b>\$ 2,639,645</b>	<b>\$ 2,498,660</b>	<b>\$ 2,686,867</b>



# ADMINISTRATIVE SERVICES

## 2021 BUDGET COMPARISON

The tables below are comparisons of department revenues and expenditures for 2021 compared to the original budgeted amounts. Overall, revenues finished the year above what was budgeted and expenses within budget parameters.

## Revenues

REVENUE SOURCE	BUDGET	ACTUAL	DIFFERENCE
Art Fund Contributions - 1%	\$ 32,500	\$ 1,466	\$ (31,034)
Cemetery Service Fees	\$ 60,000	\$ 80,110	\$ 20,110
Community Center Leases	\$ 7,500	\$ 12,000	\$ 4,500
Community Center Rentals	\$ -	\$ 582	\$ 582
Grave, Crypt and Niche Sales	\$ 55,000	\$ 151,213	\$ 96,213
Liners, Markers and Vase Sales	\$ 30,000	\$ 46,382	\$ 16,382
Miscellaneous Parks and Recreation Fees	\$ 1,000	\$ 4,285	\$ 3,285
Other Cemetery Revenues	\$ 900	\$ 1,131	\$ 231
Other Community Center Revenues	\$ 1,000	\$ 281	\$ (719)
Park Maintenance Charges	\$ 173,000	\$ 151,128	\$ (21,872)
Picnic Shelter Rentals	\$ 14,000	\$ 15,425	\$ 1,425
Pool Admissions	\$ 18,000	\$ 9,824	\$ (8,176)
Pool Rentals	\$ 15,000	\$ 9,694	\$ (5,306)
Recreation Programs Fees	\$ 50,000	\$ 45,665	\$ (4,335)
Special Event Permits	\$ 1,040	\$ 290	\$ (750)
Swimming Lessons	\$ 22,000	\$ 19,559	\$ (2,441)
<b>TOTAL</b>	<b>\$ 480,940</b>	<b>\$ 549,035</b>	<b>\$ 68,095</b>



Increased vandalism in the parks resulted in escalated repair and response costs. To remain within the adopted budget, reductions in other areas were implemented.

More information on park vandalism and incidents is contained on pages 21-26.

## BUDGET NOTES

- Recreation program and aquatic revenues were reduced due to Covid related cancellations and capacity restrictions.
- Cemetery revenues increased due to Covid related postponements from 2020. This is not anticipated to continue in the future.
- Park Maintenance revenues ended below budget as Public Works requested billings be discontinued in September due to utility revenue issues.

## Expenses

DIVISION	BUDGET	ACTUAL	DIFFERENCE
Administration	\$ 398,640	\$ 370,008	\$ (28,632)
Aquatics	\$ 258,600	\$ 224,958	\$ (33,642)
Art	\$ 7,000	\$ 1,545	\$ (5,455)
Cemetery	\$ 465,520	\$ 369,460	\$ (96,060)
Community Center	\$ 45,090	\$ 29,531	\$ (15,559)
Park Maintenance	\$ 1,507,500	\$ 1,335,456	\$ (172,044)
Recreation	\$ 391,280	\$ 355,909	\$ (35,371)
<b>TOTAL</b>	<b>\$ 3,073,630</b>	<b>\$ 2,686,867</b>	<b>\$ (386,763)</b>



# AQUATICS

The City of Wenatchee operates the City Pool in an effort to enhance the quality of life for residents and visitors by providing safe and healthy opportunities for aquatic instruction, recreation, fitness, and safety education. The **Aquatics Division** strives to offer innovative programming that reflects current societal trends, technology, and research findings in a safe, aesthetically pleasing and family friendly environment.

## HIGHLIGHTS

The following are highlights from 2021:

- Prepared Covid related plans, procedures and policies for 2021 operations. Provided them to the Health District and RMSA for review and comment. RMSA was happy with the policies and the Health District indicated that the reopening plan was very good and followed best management practices. On several occasions, adapted and revised the plans and procedures following changing new state Department of Health guidelines.
- Lap swims reverted back to drop in use with no reservations required with payment by cash or check at the pool. The Family Swim was modified to drop-in use, and open to general use without reservations. Made additional operational adjustments.
- Recruited, trained and supervised aquatic staff. Conducted a lifeguard certification course and staff trainings.



- Worked with the City of Quincy to coordinate and conduct a virtual meeting of Eastern Washington public pool operators to discuss the 2021 season. Completed monthly follow up meetings.
- Participated in Washington Recreation and Park Association Aquatic Section meetings to discuss pool operations.
- Submitted a work order to modify the pool front desk to provide separation at the customer/staff interface.
- Prepared and provided the annual fee adjustment to Velocity. Completed damage control with the local and State Health Districts/Departments due to Velocity contacts.
- Prepared the summer operational schedule and programmed the Active system on a daily basis to accommodate pool lap and family swim reservations and swimming lesson registration.
- Worked with facilities on maintenance projects and opening and shut down procedures for the pool. Work included: Drained, cleaned and painted; installed the safety decking by the diving boards; conducted a plumbing investigation and pressure testing; added a gate to the pool deck; repaired the circulation pump; replaced the urinals and replaced the acid room door.
- Worked through season pass and city employee entry procedures.
- Assisted the cities of Quincy, Cashmere, Kennewick and Grandview, towns of Brewster, Fircrest and Waterville, and Eastmont Metro Parks with Covid planning. They used our procedures as a model for their pools.
- Purchased sanitizer supplies and face shields.



# AQUATICS

- Prepared a formalized rainy day pass policy, procedure and associated documents.
- Assisted Velocity with preparation of meet and practice Covid mitigation plans. Discussed the swim meets on the Agenda on KPQ. The Apple Capital Open and Starlight Swim Meets were held. Thanks to Velocity volunteers for their cooperation in making the meets run smoothly.



- Scheduled and conducted the pool circulation system pressure tests with the Facilities Department. Investigated leaks and developed short and long term solutions and a request for qualifications for engineering.
- Received the \$350,000 grant contract from the State for the pool liner project. Prepared grant documents. Prepared the pool liner project request for qualifications.
- Prepared and submitted a Chelan PUD Public Power Benefit Grant application for the pool project.
- Worked with IS to set up the thumbprint scanner time clock.
- Reservations opened for lap swimming, family swim and pool rentals. Prepared and distributed multiple press releases about reservations.
- The boiler exhaust cover blew off in the wind and had to be rebuilt.
- Scrambled to obtain pool chemicals due to a nationwide chlorine, muriatic acid and poly container shortage and supply chain issues. Thanks to the City of Ephrata for loaning us some chlorine at the start of the season. The cost of chlorine has doubled over previous years.
- Pool operations were cancelled five days due to poor air quality. Lightning cancelled one night of evening programs. Contacted all participants.
- Drove to Snoqualmie Pass to meet a supplier of chlorine stabilizer and pick up the chemical as they wouldn't deliver to the Wenatchee area.
- The Health District completed inspections of the pool. It passed.

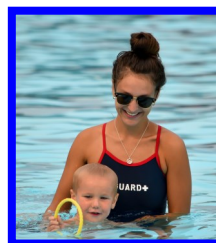
- Our long time pool lead Stephanie Critchell, was selected to be the Team USA Special Olympics Washington Swimming Coach. She will get to go to Orlando next summer for the Special Olympics National games. One of our athletes, Grace VanWell was also selected for the games and will be going to compete.



- Participated in a Respiratory Health of Swimmers, Measures of Outdoor Air Quality and Guidance for Holding Practices and Meets seminar conducted by USA Swimming.
- Implemented our Covid Response Plan as we learned that a swim lesson participant was confirmed to have Covid. The Health District complimented us on our response.
- Modified the pool schedule for the final two weeks of Summer as much of the pool staff returned to school. Operations were reduced.
- Created two additional pre-school swim lesson levels and associated instructional materials.
- The following is a comparison of pool attendance for the season. It does not include swim meet, special event or rental participation. Participation was impacted by Covid capacity limitations.

	2021	2020	2019	2018	2017	2016	2015
<b>Recreation Swim</b>	3,936	0	6,450	6,120	6,109	5,656	5,090
<b>Lap Swim</b>	1,317	0	1,624	1,167	1,307	1,374	1,258
<b>Lessons</b>	615	0	970	796	775	720	767
<b>Totals</b>	5,868	0	9,044	8,083	8,191	7,750	7,115

- Concluded operations for the season and prepared the facility for the winter.





# ARTS & CULTURE

The City of Wenatchee provides arts and cultural facilities, programs and services in an effort to enhance the quality of life for residents and visitors. The **Arts and Culture Division** strives to promote and encourage public programs to further the development and public awareness and interest in the visual and performing arts and to act in an advisory capacity with the artistic and cultural development of the city.

## HIGHLIGHTS

The following are highlights from 2021:

- Obtained price quotes and designed a backdrop for the Centennial Park stage.
- Prepared procedures, and outreach and program materials for the adopt a sculpture (cleaning) program. Updated the participant database. Prepared cleaning kits and contacted participants. Several people have dropped out of the program.
- Assisted the City of Walla Walla with 1% for the Arts Code.
- Completed installing new art identification plaques.
- Presented the art fund six-year outline at the City Council work session.



- Prepared, printed and distributed Art Walking Tour Brochures to the Chamber, businesses and brochure boxes. Created a map showing the distribution locations. Restocked the brochures.
- Prepared the draft call to artists for the Memorial Park Native Peoples Project. Prepared, submitted and presented a \$10,000 Community Foundation Regional Impact grant request for the project.
- The Arts, Recreation and Parks Commission reviewed the proposed artwork concepts for the Pinnacles Prep parking area and recommended moving ahead. Pinnacles Prep painted the Art Pathways.
- Met with the Wenatchee World Publisher to discuss art in the community.



- Prepared seating, fencing, Covid and access plans for the Summer Concert Series. Investigated live streaming possibilities. Modified the procedures to adapt to changing Covid guidelines. Finalized the concert schedule and promoted the shows. The concert series was held on Friday nights in July and August at Centennial Park at 7:00pm. Promoted the series.
- Met with Adele Wolford and Kevin Patelle to discuss art works, maintenance and preparation of a maintenance manual. Completed annual sculpture cleaning.
- Created an art collection catalog and posted it to the website and intranet site.
- The Arts, Recreation and Parks Commission recommended acceptance of the donation of a bronze sculpture. The City Council accepted the donation. Followed up with the donor and picked up the sculpture.
- Researched and reviewed several capital arts grants.
- Participated in the SR 285 metal banner design process.



# ARTS & CULTURE



- Finalized Drive In Movie sponsorship. Guild Mortgage and Farmers Insurance sponsored the movies. The two movies were held in September in the Town Toyota Center parking lot.
- Received comments about the proposed intersection mural on Spokane/ Methow Streets and forwarded them to the artist.
- Assisted Quincy with summer concert procedures and contracting as they are looking at establishing a concert series.
- Met with Facilities and discussed the art component of the new City Hall.
- Prepared the first draft of the Call to Artists for the Native Peoples Project and assembled a mailing list of artists.
- Worked with an artist to locate a temporary home for a 10' tall, 1,200 pound elephant sculpture. The artist is moving from the Tonasket area to Wenatchee and needed a short term home for the sculpture while the new studio is prepared.
- Investigated damage to Pre-Mathematics and developed a plan for repairs.



- Discovered broken welds and issues on Humpback. Implemented repairs.
- Assisted the City of Kenmore as they would like to pattern an art program after ours.
- Big Bite welds broke and the sculpture toppled over in a wind storm. The PUD recovered the sculpture. Developed a reinstallation/repair plan and implemented it.
- Met with Ada Reilly to discuss the Labyrinth in Riverfront Park. Edged the installation, designed and fabricated a replacement instructional concrete paver.
- Prepared and distributed a Call to Artists and project updates for the Highway 2 Easy Street Roundabout project to over 200 people on the small works roster. Responded to questions. Prepared materials for the next phase of the process. The three finalists are scheduled to be selected by January 10.





# CEMETERY

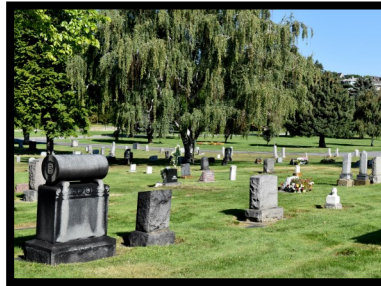
Cemetery staff are responsible for overall operations, including landscape installation and maintenance, burial service setup, grave, niche and crypt sales, burials marker setting and any other operational task necessary for the 34 acre Wenatchee Cemetery (which includes a mausoleum with interior and exterior crypts and niches) and the Home of Peace Mausoleum on South Miller Street. Staff works with local and out-of-area funeral directors and families directly to accommodate the needs of those utilizing the Cemetery.

The Cemetery derives its revenues from three sources including fees for services provided by the staff, the sale of graves, crypts, niches, markers and other items and interest earnings from the Cemetery Endowment Care Fund. For many years the three traditional revenue sources have not been adequate to cover the cost of operations.

## HIGHLIGHTS

The following are highlights from 2021:

- Completed trimming and edging over 20,000 headstones three times.
- Finished the final follow up work on the Clark Mausoleum grant and posted and later removed the required temporary signs.
- Repaired/rebuilt the lowering device to try to nurse it along another ten years.
- Modified operational hours to respond to excessive heat and new Labor and Industries regulations.
- Set up the irrigation system for the season. Repaired and rebuilt the irrigation pump, made repairs to the system, rebuilt the irrigation cl-a-valve, and replaced the irrigation along Western Avenue. Blew out the irrigation system at the end of the season.
- Completed routine maintenance.
- Removed the flag pole and poured a new slab for a new flag pole in the Veterans section.
- Reviewed the new Covid guidelines with regard to funerals. Made operational adjustments as needed.
- Set headstone bases that were poured over the winter. Leveled headstones.



- Prepared waivers and promotional materials, distributed press releases about the surplus wood and mulch. Assisted loading it. Assisted with chipping. Most of the wood was picked up with some people declining to take it due to the rot and infestation of some of the wood.
- There were 157 services held this year.
- Contacted American Legion about Memorial Day plans and assisted with their event. Removed flags and flowers after the weekend.
- Cleaned up from wind events, leaves and responded to snow.
- Hosted the Arbor Day drive through plant distribution event.
- Pruned and cleaned vegetation on the south end of the Cemetery by the service road.
- Working with the Facilities Division to remodel the lunch room.
- Thank you to Councilmember Hornsby for donating sod!
- Replenished topsoil supply with 250 yards of soil.
- With the Facilities Division, remodeled the lunchroom.





# COMMUNITY CENTER

The **Wenatchee Community Center** was established in 2006. Its vision is to unite the community by embracing cultures, families and individuals through assistance and support. The mission of the Center is to provide an inclusive multicultural facility for all members of the community through: Promoting and supporting a safe environment for social, recreational and educational participation; Advocating for personal economic development; Encouraging cultural identities within the community; Providing access to social service agencies, the faith community and intergenerational activities; and uniting people by encouraging a spirit of well-being and harmony. Beginning in 2021, operation of the Community Center was contracted to Pinnacles Prep.

The following are highlights from 2021:

- Met with Pinnacles Prep and former lessees and moved remaining debris from the Center. Scheduled a deep cleaning of the center by the custodians.
- Worked with Pinnacles Prep, the Risk Management Service Agency, City Attorney and Finance Department on modifications to the insurance language in the lease of the center. A lease amendment was prepared, recommended for approval by the Arts, Recreation and Parks Commission and approved by the City Council.
- Assisted the Building Department with demolition permit review and followed up with Pinnacles Prep to ensure they followed the required contractor procurement and payment process and State Department of Archaeology and Historic Preservation conditions. Provided them with information about contracting. Reviewed and provided comment on their construction plans. With the Facilities Division, continued assisting with the renovation and other issues. Assisted Pinnacles with a number of items about their demolition project.
- Worked with Pinnacles Prep on a grant to assist with the funding of their expansion plans.
- Trained Pinnacles Prep on the Community Garden Program. We ended up cancelling the program at the Center this year due to construction related interruptions.
- Reviewed Pinnacles Prep mural project.
- Attended the Pinnacles Prep grand opening.



# MAINTENANCE & OPERATIONS

The **Maintenance and Operation division** is responsible for the care of the City's park system including 21 City park areas and the landscaping at various locations throughout the City. The division plants and maintains over 100 floral baskets in the downtown core and prunes, maintains and decorates over 300 trees along downtown arterials and maintains the landscaping around city buildings, landscaping along roadways and the Convention Center and Cemetery.

In the winter, the division is responsible for snow and ice control for the walkways within the parks as well as all of the sidewalks that adjoin City properties. The parks crew also clears the snow and ice at all of the City's buildings.

## HIGHLIGHTS

Along with routine maintenance items such as cleaning trash and restrooms, moving, trimming, pruning, leaf and snow removal), the following are some additional highlights from 2021:

- Removed boulders and two hazardous trees in Lions Locomotive Park. The area smelled of human waste. Worked with the Police Department on some media outreach as they posted it on Instagram and also spoke to the Wenatchee World about the project. Imported soil, prepared the grounds and planted grass seed.
- Provided fence information to the Lions Club for a potential Lions Locomotive Park Project. Obtained price quotes. They elected to not pursue the project due to cost.
- Received several anonymous complaints about weeds in Lions Locomotive park. The area of the complaints is the responsibility of WSDOT. Forwarded the complaint to them.
- Assisted other departments responding to a person who had been collecting debris adjacent to Lions Locomotive Park.
- Transplanted trees from Lincoln Park to Washington Park and Lions Locomotive Park that would be impacted by the Apple Blossom carnival.
- Reviewed and updated the landscaping plan for the 5th Street median, obtained price quotes for implementation in 2022.



- Repaired multiple water main breaks in Rotary, Washington, Lions Locomotive and Lincoln Parks. Repaired another break adjacent to the parking lot on the east side of the Coast Hotel that was problematic as it was located under the street trees.
- Continued resolving contractor caused irrigation issues at Parkside.
- Installed rock mulch, weed barrier, irrigation and plants at the Public Services Center for the expansion area.
- Reviewed and provided comment on the McKittrick intersection landscaping plan.
- Pumped out Rotary Park twice. Met with Public Works to discuss options. Reviewed the Department of Ecology's hazardous waste site requirements. Developed a solution and surveyed grades for drains. Worked with the Collections Department and completed installing a new storm water drain. The trail was patched by the Street Department where it had to be cut. Grass was seeded.





# MAINTENANCE & OPERATIONS

- Worked with the Chelan County PUD on the Washington Park tree project. They sent out neighborhood notification project cards to 275 households and provided additional cards to handout. Provided notice through several media outlets. Responded to complaints. The project removed 27 trees and planted 38 new trees. Stumps were chipped and grass was seeded. Hauled wood and brush to the Cemetery and chipped the brush. Talked to Link about potential enhanced transit stops. Received a compliment from the PUD about the project.



- Responded to snow, wind, rain and tree damage.
- Repaired a broken irrigation vent pipe that was halfway between Lincoln Park and the Okanogan Reservoir.
- Received a complaint that there were ants in a park.
- Removed and replaced the rock mulch at Social Security due to complaints from Social Security.
- Received a complaint about needles in the parks.
- Assisted Linda Haglund with her downtown flower pot project.

- Adjusted all irrigation to account for wind, heat and cooler temperatures. Watered parks during the day that use irrigation water to provide a way for people to cool off during periods of excessive heat.
- Pruned plants, installed weed barrier, new drip irrigation and rock mulch in Rotary Park planting beds.
- Reviewed the WSDOT George Sellar Bridge Maintenance Agreement.
- Provided streetery design and operational comments to Public Works and the Community Development Departments.
- Repaired the Washington Park wading pool fill valve.
- Assisted DOH Architects with Community Center irrigation.
- Serviced the gate at the Day Drive trailhead and opened the trailhead for the season and closed it at the end of the season.
- Obtained pricing for additional radio controlled irrigation clocks.
- Assisted the Collection Department with South Hills Drive clean up project.
- Reviewed the North Wenatchee Avenue plans, prepared and provided median maintenance advice and specifications to Public Works.
- Continued to remove significant dog waste from the Convention Center stemming from Cascadian resident's pets.
- Planted memorial trees and installed the plaques in Centennial and Washington Parks.
- Cleaned the park wading pools for the season.
- Maintenance worker Eric Janzen completed CDL training course. Skillsource paid the course tuition costs.
- Assisted with the clean up of an encampment in an alley near the Salvation Army.





# MAINTENANCE & OPERATIONS

- Repaired irrigation in the Hale Park off leash area and added additional surface material. Repaired a swing issue and installed another water shut off valve in the park. Prepared another dog bone sign order and installed the sign at the park. Applied two coats of sealer to the restroom floors to provide added protection and repainted the walls.
- Maintenance worker Kevin Countryman accepted a position with the water department. Completed the recruitment process for his replacement and Saun Raftery was selected to fill the position. A recruitment process was conducted and Josh Holcolm accepted a new park maintenance worker position. Axel Garcia and Charlie Persall announced their retirement. Recruitment for their positions will be in early 2022.
- When Covid restrictions were eased, reopened play areas and re-installed swings and basketball hoops.
- Developed a timeline and concept for Kiwanis Methow Park revisions. Removing rock to help limit vandalism and maintenance issues.
- Opened restrooms for the season and winterized some of them for the year. They are open when we have staff working to help limit vandalism.
- Relocated the irrigation main line for Riverside Drive.
- Installed the shade canopies in the Rotary and Kiwanis Methow Parks in the spring and removed them in the fall.
- Hauled sand for the 4th of July fireworks.
- Cut brush along the perimeter of the Castlerock Natural Area to respond to resident concerns.
- Salvaged the Rotary Club plaques from the Lincoln play area monument.
- Troubleshooting the Centennial Park irrigation control system.



- Investigated why the park utility expense increased by a third this year over previous years.
- Assisted with the Wellness event.
- Interviewed, selected trained and supervised potential temporary maintenance workers.
- Explored different options for the George Sellar underpass to reduce vandalism.
- Installed and removed flags downtown for Memorial Day and Veterans Day.
- Installed new plants, weed barrier, irrigation and imported rock in the Social Security, Chamber of Commerce and Convention Center planters. Removed two sickly pine trees and renovated landscaping at the Convention Center.
- Met with the Fleets Division to discuss vehicle replacement program.
- Staff rescued a lady that couldn't get out of the Hale Skate Park apple.
- Ordered flowers and potting soil for downtown baskets, barrels and other seasonal planting areas. Planted and installed baskets and removed them at the end of the season.
- Cleaned up Wenatchee Avenue for the Apple Blossom Parade. Responded to a number of Apple Blossom related issues/requests. Set up wash station for vendors. Met with the Apple Blossom carnival on site. Marked irrigation and electrical lines. Sprayed weeds, thatched and hydroseeded Memorial Park to restore it after the event. Modified the irrigation and added a new shut off valve in the Lincoln Park water main to accommodate the Apple Blossom Carnival. Hand watered trees for several weeks.



# MAINTENANCE & OPERATIONS

- Reduced the amount of domestic water used for irrigation in parks to minimal levels due to a nationwide, historic, chlorine, muriatic acid and poly container shortage potentially threatening the ability to treat drinking water. Parks irrigated with irrigation water continued as normal.
- Worked with Fall Ball on their storage shed painting project.
- Met with Public Works, Police and Community Development to discuss encampment cleanup and areas of responsibility.
- Pruned park and street trees and removed three street trees on Mission and Chelan Avenues.
- Prepared the site for the Lemolo Streatery by removing rock and capping irrigation.
- Rebuilt irrigation filters in a few parks and the irrigation panel in Lincoln Park.
- Initialized irrigation for the season and winterized it in the fall. Repaired issues as needed.
- Initiated the Museum irrigation for the season for them.
- Weeded the swales along Walla Walla Avenue and sprayed with herbicide.
- Prepared snow plows for the season. Participated in a snow management meeting.
- Removed and disposed of the remaining wood and debris that was at the Cemetery from the Washington Park project.
- Replaced the sand in the Rotary Park splash pad filters, the controller module, capacitors, flow meters, pumps, electrical relays and activator. Investigated and repaired other broken parts.
- The memorial park bench we ordered last February 6 finally arrived. The bench was assembled and installed in Hale Park. The concrete pad will be installed in the spring.



- Received complaints and threats about the Hale Skate Park lights not being on all night because “its hard to skate in the dark”. Met with the Mayor’s office and Police to discuss park operational hours. Conducted additional research on restroom, skate park operational hours. Modified the skate park security lights and the security contract to respond to City Council direction.
- Received notification from the Department of Ecology that they completed a review of the hazardous waste site known as Rotary Park and that institutional controls and the requirements of the restrictive covenant were being followed. They are requiring the City to prepare a written maintenance and landscape plan for the site to prevent exposure of contaminated soil. The next review by Ecology is in 2026 and will continue in perpetuity due to the methods in which the park was originally developed.
- Worked with Douglas County Solid Waste on a potential interlocal agreement which would provide the opportunity to contract the cleanup/ response of encampments with them to create a coordinated response. Contacted the PUD about their interest in participating.
- Replaced the trash receptacles downtown.
- Moved the 1st Street planters out of road for winter.
- Met with the WDOT to discuss trash clean up in their retention pond area by the Salvation Army. Working on a maintenance agreement to allow us to bill them for our costs.









# DAMAGE, VANDALISM AND OTHER INCIDENTS

Unfortunately, all park areas regularly experience a significant amount of vandalism and other incidents that require department staff attention. In many cases, vandalism occurred on a daily basis and was repaired by maintenance personnel. The following is a summary of some of what was reported during the year.

## LIONS LOCOMOTIVE PARK

- A vehicle drove through the park for about an hour. Police were notified and video and license plate were provided. Repaired a water main break as the result of the vehicle. 
- Over 200 sprinkler heads were broken or tampered with. Valve boxes were broken into and the valves damaged on an almost daily basis. The control clock cabinet was broken into and the clock damaged. We are evaluating discontinuing the use of irrigation as sprinkler repair costs are averaging between \$200-\$1,000 per week. 
- A tree was destroyed and had to be removed. 
- The new grass seed was continually torn up by the residents and sprinkler heads damaged which has prevented the growth of the grass. Re-seeded the grass several times.
- There were several incidents ranging from human waste, trash and tents to unpermitted vendors and illicit activity. Contacted Police.
- There were several reports of topless women, pantless women and pantless men in the park. 
- The truck (at right) was seen driving through the park.
- A homeless person ran after a maintenance worker with a knife. Police responded and apprehended that suspect. The worker was unharmed. 
- Staff are routinely verbally abused by the residents of the park.
- On multiple occasions a large group of aggressive people in the park threatened to fight staff who were emptying trash cans and mowing.

- Most of a bike was found up in a tree and bike parts are recovered on an almost daily basis. 
- One of the residents of the park was trespassed from the park for 45 days for throwing trash at staff and being abusive. They returned a week later.
- It appears that someone sprayed chemical defoliant on the juniper in the park causing its demise. 
- Removed dump truck loads of debris from the park on a weekly basis to go along with daily debris removal. 
- Removed substantial amount of graffiti from the park and the George Sellar bridge from daily tagging incidents. 
- Staff witnessed a potentially stolen bike being spray painted. Notified police.
- A park resident ran up and threatened to shoot staff. Several drug deals, open use of drugs and prostitution solicitation was observed by staff as were people having sex.
- The white car (right) was in the park for several weeks. 
- For their safety, staff removed trash less frequently as it is unsafe for them to travel in the park in pairs. The entire park crew removes trash together to try to help increase their safety.
- Police removed an unpermitted/licensed vendor from the Park. 
- Received a citizen complaint about a park maintenance worker working in and near the street without safety vests on. After investigation, the subject of the complaint was a homeless person with a rake.



# DAMAGE, VANDALISM AND OTHER INCIDENTS



- Continued working with the Health District to identify and attempt to get groups distributing food to be in compliance with health and safety codes and permit requirements. 4 groups, operating from 2 churches have been identified. Along with improper food handling and storage, they do not provide hand washing stations, restrooms, or clean up trash after their events which create risks to the individuals they are attempting to help as well as increasing trash, vermin and human waste issues in the park.

- Some park residents started a fire in the grass in the middle of the park. The Fire Department responded and extinguished the blaze. A second fire was started below the George Sellar bridge overpass a few weeks later.



## PENNSYLVANIA PARK

- The park sign was tagged more than once.
- Received notice that participants from a private school tore out plants and a memorial that is located in the park.



## SADDLE ROCK

- One of the fences in the parking lot was torn down by vandals. Implemented repairs.
- Discovered damage on three other occasions as vehicles drove through the trailhead fence.
- Received a complaint about a large bee swarm about a mile up the trail at Saddle Rock. Contacted a bee keeper and coordinated response.

- Received a report of a camp on Saddle Rock. After investigation it was determined that it was on private property.
- Someone broke out all the windows on a vehicle parked at the trailhead.

## LINCOLN PARK

- A car drove through the park.
- The buildings and trees were tagged multiple times. Painted over and removed the graffiti where possible.
- The park was tagged several times.
- There are two rv's that have taken up residency at the park on Parkway Avenue.



## CHASE PARK

- The new play area, sidewalk, picnic table pad and park sign were tagged more than once.



## WASHINGTON PARK

- Staff was confronted by a combative homeless person in Washington Park. Police and Catholic Services were called.
- A person living in a trailer on Wilson Street who had an extension cord that ran to the Washington Park picnic shelter cursed out staff that were emptying trash.

## CENTENNIAL PARK

- Someone unbolted and stole the heater out of one of the restrooms before it was locked for the evening. Reviewed camera history in an attempt to identify a suspect.
- A homeless individual threatened to fight Park Maintenance workers cleaning the restrooms. Police were notified.
- The restroom was vandalized several times.

# DAMAGE, VANDALISM AND OTHER INCIDENTS

## PIONEER PARK

- The restrooms were repeatedly tagged.
- Someone dumped a couch, Christmas tree and other debris in the skate park.
- Someone lit the toilet paper on fire in the restrooms.
- The men's restroom was vandalized by two girls who attempted to steal a light fixture. They were interrupted by the City Code Enforcement Officer who happened to hear a crash from the restroom when they dropped the fixture. Followed up with Facilities to implement repairs and Police. We think the vandalism is the result of the suspects performing the "devious licks" TikTok challenge where people film themselves vandalizing restrooms and stealing items.
- The skate park was tagged several times.



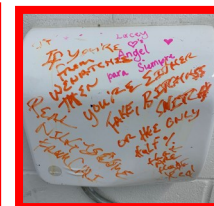
## ROTARY PARK

- Received notification from a resident that they drove their car through a fence in the park while putting a coat on their dog. They didn't hit anyone but did some damage to shrubs and the fence. Completed follow up. They paid for repairs.
- Maintenance staff was verbally assaulted by a person at Rotary Park. Some of the rant included other random items ranging from democrats and lazy maintenance workers to ducks. On a separate incident the person was trespassed out of the park for 45 days by the Police for again creating a disturbance, aggressively confronting staff and being verbally abusive. He has done this several times over the past year with both staff and other park visitors. There were many witnesses to his behavior.
- Someone drove around the park grass and planter beds leaving ruts and damaging both.



## HALE PARK

- Graffiti is occurs on a daily basis. The restrooms, pedestrian bridge, picnic shelter, skate park, park fixtures and trail were tagged.

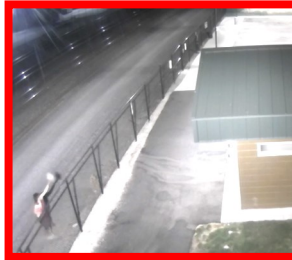


- One of the park benches was vandalized. Implemented repairs.
- Received multiple complaints that people aren't cleaning up after their dogs and if they do, they don't put waste in trash cans. Met with the Environmental Services Division to discuss an educational campaign. Reached out to FIDO to see if they could do some education and clean-up.

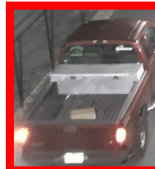
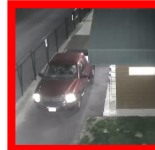
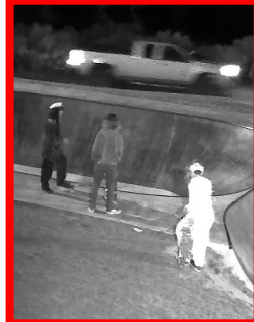
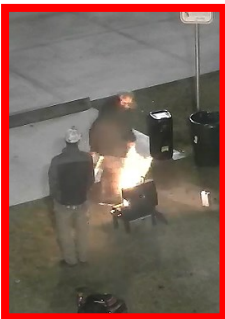


# DAMAGE, VANDALISM AND OTHER INCIDENTS

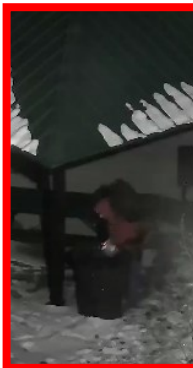
- Replaced intentionally broken sprinklers on a weekly basis during the season next to the skate park. The irrigation filter hose was also broken.
- Someone walked along the train tracks and threw large rocks throughout the park. There were also defecation incidents in the park that were caught on camera.



- The skateboarders had fires in the park damaging grass. Two vehicles were seen on camera driving through the park on multiple occasions. The driver was identified and his address located. Provided information to the Police. It is a class 2 Civil infraction to drive through a park.



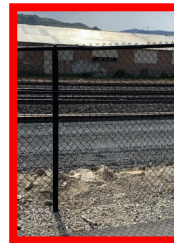
- A person intentionally lit a trash can on fire in the park. It was reported to the Police. Damage was estimated at \$1,700 and is a felony.



- A person reportedly flashed a gun at the skate park.
- A person in a rental truck cut the electrical wires in the parking lot. Information and video was forwarded to the Police and damage was repaired. Police were able to identify the suspect from the video.



- There was a fire outside the off leash area. It was in a gravel area and extinguished by the Fire District.
- Skateboard stickers were placed throughout the park on light poles, fence, park furniture and over signs. Staff was able to scrape them off without doing further damage.
- The fence was cut 22 times in the off leash area and between the bridge and Salvation Army camp which required large sections to be replaced.



## KIWANIS METHOW PARK

- The mosaics by the skate area were obliterated by people using rocks in the park as hammers.
- Received repeated complaints from community gardeners that people were tearing their plants out and damaging their spaces.
- Someone broke the locks out on the restroom doors.



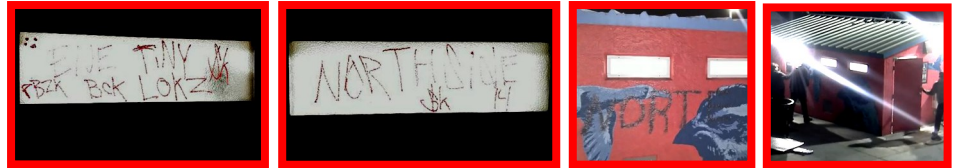
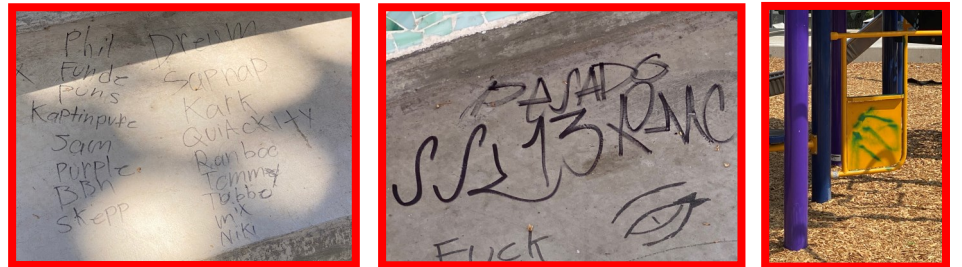


# DAMAGE, VANDALISM AND OTHER INCIDENTS

- Someone unbolted a catch basin cover in the play area and packed it full of rocks.
- Someone spread syrup all over restroom walls and fixtures.
- The micro soccer field fence was vandalized multiple times. Completed repairs.
- An aggressive homeless person confronted a maintenance staff person cleaning the restrooms. Staff left the park and finished their work later.
- Someone broke off the light base covers and threw them around the park. Six were recovered.
- Received multiple reports of people dumping trash and drug use in the restroom.
- Called Police to help evict people that had taken up residence in the restroom. They returned a few minutes after the Police left and were found by staff about a half hour later doing drugs in the restroom. We locked the restroom for the remainder of that morning. They were seen back in the restroom for several hours on the next evening. The restroom was also tagged by two other individuals. Police were notified.
- Someone dumped and distributed trash around the park and graffitied the bathroom. The restrooms are being tagged daily. Another park visitor called the Police and contacted our security officer who had just arrived to lock the restrooms for the night. The suspect is on video. He arrived by skateboard and left in a white, 1990's Lincoln. The witness provided the license plate to the Police. He was in and out of the restroom for several hours. The same evening, a group of kids were seen using a picnic table like a diving board. We assessed and repaired the damage. Ironically, they were with the lady that called the police about the first suspect.



- Met with Detective Evitt. He suggested removing the park wi-fi as a way to help reduce transient activity in the park.
- The park is being tagged virtually every day.



- Staff received complaints of people having sex in the park.

- Cleaned a truck load of debris from an unpermitted event in the park.
- Someone attempted to chop down a park tree.
- The play area was vandalized with the post caps stolen and the slide smashed with rocks.





# DAMAGE, VANDALISM AND OTHER INCIDENTS

- The kiosk was tagged several times and rocks and other items thrown on the roof. The electrical outlets and boxes were destroyed.



- Someone removed the drain cover and packed the wading pool drain with rocks and debris which required digging up the drain line and installing a separate line to repair.



## OTHER AREAS

- Someone crashed into the planters on first street. This occurs about once a month.
- A homeless person opened the passenger door and attempted to jump into a maintenance worker's truck as he was driving down McKittrick Street. The Police were already on the scene as she had been in the area banging on apartment doors and windows and in the PSC parking lot, yelling and talking about dead people and other random things for about an hour prior.
- Received a complaint of someone shooting off large fireworks from the Skyline Drive overlook on July 10 between 2:00-2:45am. They also complained about loud music and other issues. Forwarded the complaint to the Police Department and reviewed camera footage to identify the suspects.



- The Community Center buildings, reader board and signs were tagged several times on separate occasions. A vandal broke a window on the Veterans Hall.



- Spent quite a lot of time addressing junk/trash filled vehicles in or adjacent to park areas and unauthorized groups/individuals distributing items in the parks.



- Received a report and investigated a recently burned out vehicle on the Foothills North Natural Area property. Coordinated its removal.



- The Castlerock trailhead was tagged.

- Had ongoing conversations with the City Attorney, PUD, and Police about mobility scooters versus motorized vehicles and ADA requirements on trails.

- Someone crashed their car through the cemetery fence.



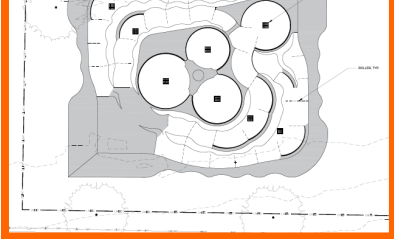
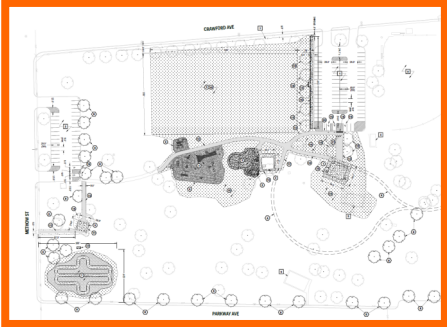
# PLANNING & DEVELOPMENT

The **Planning and Development** function of the Department includes responsibility for planning for the future growth of the parks and recreation system. Major activities include: Determining land acquisition and facility development needs, comprehensive and capital planning, obtaining financing to implement the projects through grants or other means, conducting specific park area and special studies and completing development project bid specifications.

## HIGHLIGHTS

The following are highlights from the third quarter of 2021:

### LINCOLN PARK

- Received notice that our \$100,000 grant request for lodging tax funds was approved by Chelan County. Followed up with Chelan County to obtain the grant agreement. The contract was received and accepted by the City Council.
  - Received the updated price quotes for the spray park and play equipment. The play equipment was ordered.
  - Met with the Community Development Department and reviewed Community Development Block Grant eligibility and potential use of \$200,000 for the project.
  - The picnic shelter (that was ordered in August 2020) arrived and was placed into storage.
  - Prepared and submitted a \$300,000 CPIF Grant funding request and presentation materials with the County. Completed the grant presentation. \$115,200 was awarded for the project and the City Council accepted the grant.
  - Received a bridge grant extension for the Recreation and Conservation Office grants while awaiting the Federal extension. The federal extension was approved. The City Council approved the grant amendment.
  - Prepared grant reports and billings.
  - Prepared and submitted building permits.
  - Met with project engineers to discuss splash pad permitting strategy.
  - Continued follow up with the archaeologist, State and Engineers.
- Discussed the project with the Mayor. He signed the first amendment of the design contract to change in the pump track from dirt to paved. The design commenced. Received and reviewed the pump park 50%, 75% and 100% plans and the project was put out to bid. Completed the bid process and prepared the pump park construction contract. The City Council approved the construction contract with Evergreen Mountain Bike Alliance for the pump park. Followed up with Evergreen, City Attorney and the engineers. Received notice from Evergreen that they won't be able to construct the pump park this year. Notified the engineers to modify the overall project bid package to incorporate the pump park portion so it could be re-bid with the rest of the project. Rescinded the contract award.
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- Received and reviewed the 90% and 100% construction plans and cost estimate. Finalized the bid documents. Conducted a contractor pre-bid walk through. The bid opening was on December 15 with 3 contractors submitting bids for the project. The bids were tabulated.
- Worked with the State on some cultural resources items. They are requiring an archaeologist to be on site during all dirt related work.
- Met with the disc golf group to explore temporary tees and installing another disc golf basket. Park maintenance installed the basket.



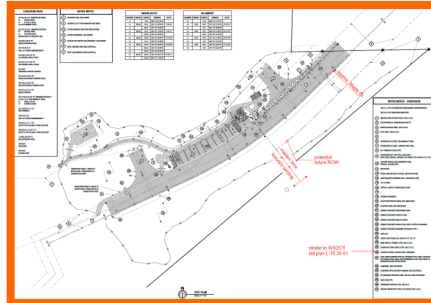
# PLANNING & DEVELOPMENT

## SADDLEROCK REMEDIATION

- Worked with the attorney on land acquisition for construction access. Ordered and received the appraisal and review appraisal of the property and worked through title issues. Ordered the cultural resources report and environmental review.
- Worked with the Land Trust to incorporate additional trail work into the project.
- Prepared an engineering agreement extension with Geo engineers.
- The Saddle Rock Remediation grant amendment to extend the project end date was received from the Department Ecology. It was approved by the City Council.
- Walked Saddle Rock with Susan Ballinger to locate plants to be preserved through the remediation project.
- Prepared the SEPA for the project.
- Reviewed and submitted the final design report to the Department of Ecology for the 30 day public review. Responded to Ecology's comments.

## KENZIE'S LANDING

- Prepared and submitted grant progress reports and billings. Followed up with the State.
- Continued finalizing the project engineering. The 60% and 90% plans were received and reviewed. Revising the plans due to new storm water information. Submitted the building permit application.
- Met with engineers to continue progress on project engineering. Additional Geotech work was completed.
- Continued preparing connection road plans and stormwater reports.
- Met with an adjoining property owner to discuss a potential temporary easement for storm water.

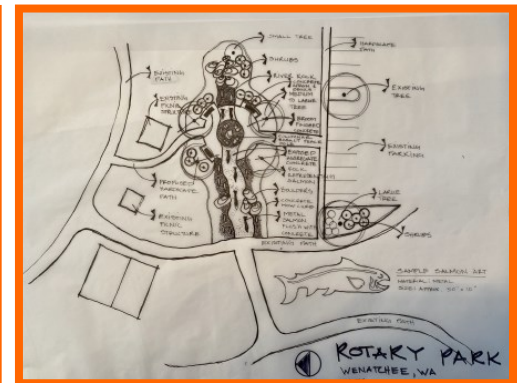
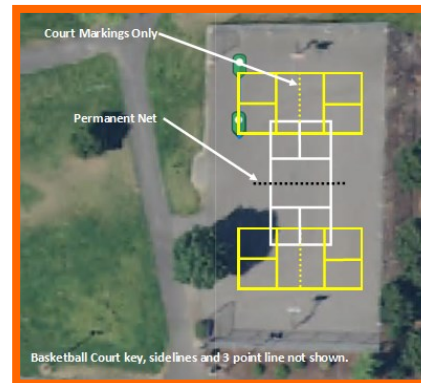


- Met with Community Development and Public Works to discuss a number of aspects of the project.
- Followed up with the State regarding the grant extension request for the project. The extension was finally approved after more than a year in their cue. We have until October 31, 2022 to complete the project.
- Met with the Mayor's office and others to discuss the Maiden Lane extension.
- Contacted the City Attorney for assistance as the adjoining property owner fenced off the access to the Kenzie's Landing property and posted no trespassing signs on the City easement.



## ROTARY PARK

- Participated in ongoing meetings and assisted the Rotary Club with their Pickleball Court and Peace Pole proposals. Both are anticipated to be constructed in 2022.



## KIWANIS METHOW PARK

- Explored changes to Kiwanis Methow Park that need to be made due to the Trust for Public Land design to reduce maintenance expense and opportunities for vandalism.

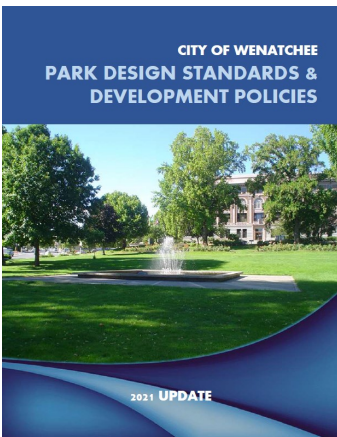
# PLANNING & DEVELOPMENT

## LOWER CASTLE ROCK NATURAL AREA

- Met with Community Development, Engineering and Public Works to discuss the Castle Rock road extension. Participated in subsequent meetings with the Phillipi Developer. Contacted the State Recreation Conservation Office and had multiple conversations to discuss conversion requirements. Prepared background information and the numerous documents required by the State for a potential conversion. Received comments from the State on the Public Notice document. Revised the document and completed the required posting. Continued to make progress on the potential replacement property acquisition. Met with the appraiser to obtain an appraisal of the converted and replacement properties. Ordered cultural resources and environmental reports. Obtained the review appraisals on the properties. Followed up with the State and prepared the required forms. Revised the legal description of the park area.
- Ordered the cultural resources review and environmental review for the replacement property. Followed up with the State.
- Provided information about State requirements to the PUD regarding their desire to put a water main through the Castlerock Natural Area. Reached out to the State to obtain input and potential requirements.

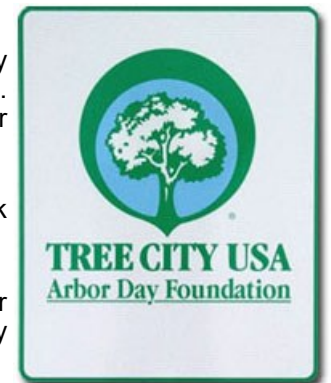
## OTHER PARK AREAS

- Assisted Community Development with housing presentation materials.
- Evaluated applications for the State for Federal Land and Water Conservation Fund grants.

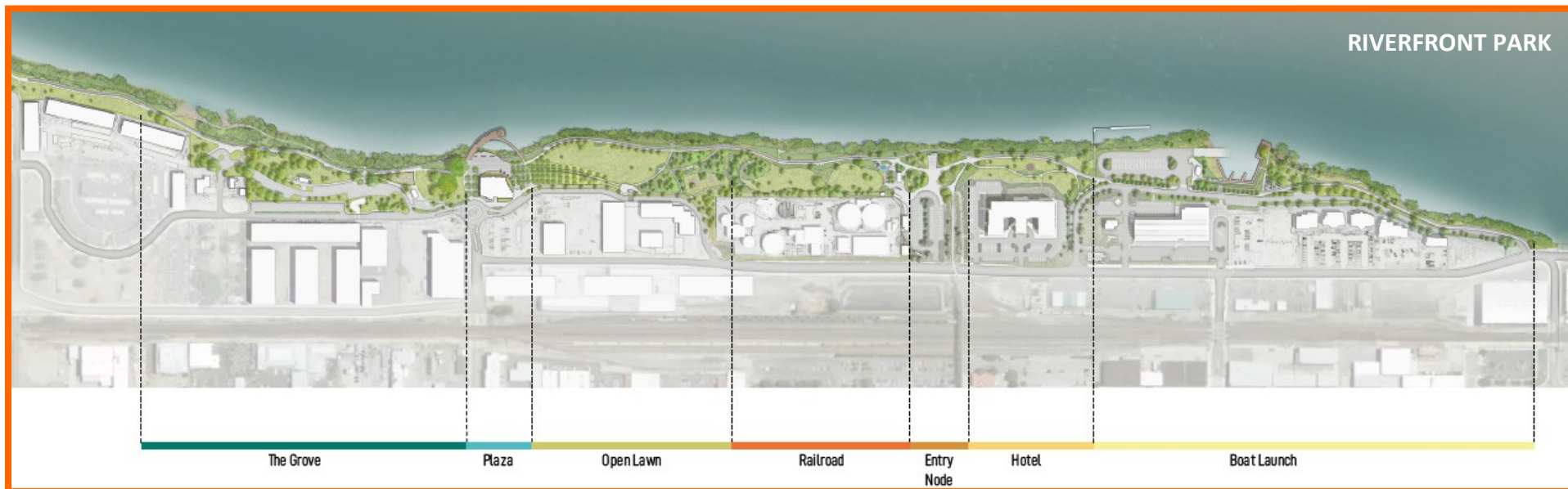


- Revisited the draft master agreement with the Chelan Douglas Land Trust. Edited the document and provided it back to the Land Trust for further review. The Risk Management Service Agency and City Attorney completed their review of the document. The City Council approved the agreement.
- Completed preparing the update to the Park Design Standards and Development Policies. The City Council approved the update.

- Reviewed additional potential security camera locations for Lions Locomotive Park and Rotary Park.
- Discussed and provided assistance to the Castle Heights development environmental consultant.
- Made a presentation about park projects and issues at Lions Locomotive Park to the Lions Club.
- Contacted the arborist that conducted the Washington Park tree assessment in 2009 and 2017 to prepare an update. Met with them on site and they completed the analysis. Met with the PUD and coordinated the project with them. Prepared press releases.
- Assisted the State Recreation Conservation Office with preparing final maps required for their Federal Land and Water Conservation Fund submittals. Located a drone pilot to take aerial photos of Hale Phase Two and Kiwanis Methow Park and prepared maps. The approach to remote grant inspection using drones was recognized by a national parks and recreation entity for its innovation.
- Assisted Charlie Hickenbottom with bike route/parking for research he is conducting.
- Received notification that our 2020 Tree City USA award application was successful. Prepared and submitted and application for 2021.
- Assisted the City of Moses Lake with park project contracting.
- Received the State Final Inspection Report for the Hale Park Project. The State officially closed the project.
- Provided advice to the City of Quincy about dog off leash area construction and operation.
- Reviewed and provided comment to Public Works on the street tree policy.



# PLANNING & DEVELOPMENT

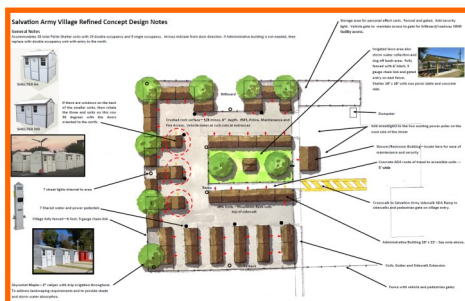


- Participated in the Riverfront Park Master Plan Update process.
- Authorized Link to conduct a user survey at Saddle Rock about the possibility of adding a transit stop there and discussed a variety of projects with them.
- Reviewed a Forest Service grant as a possible opportunity for the Saddle Rock remediation planting work and noxious weed control for the upper saddle rock acquisition project.
- Assisted Community Development on potential mitigation banking. Reviewed and provided comment on draft mitigation land bank agreements. Met with the Land Trust and City Attorney and developed the cost accounting formula for determining mitigation credits.
- Discussed the scope of the Washington Park sidewalk project and potential to involve Link to enhance the bus stop on Washington Street.
- Prepared an ARP project priority list for the Finance Department.
- Assisted the PUD with splash pad information.
- Assisted the City of Marysville with pump track information.
- Received a request from an adjoining property owner for the City to purchase 10 acres near the eastern face of Saddle Rock. It is listed for \$750,000 and he doesn't want it developed into housing.
- Working through preliminary design engineering items for the Washington Park sidewalk project.
- Met frequently with the Land Trust to discuss a variety of topics.
- The City Council accepted the Chase Park Project as complete.
- The RCO officially closed the Kiwanis Methow Park Project.
- Assisted the PUD as they are researching dog off leash areas for the Chelan area.
- Assisted the Land Trust with a potential grant application for trail maintenance.

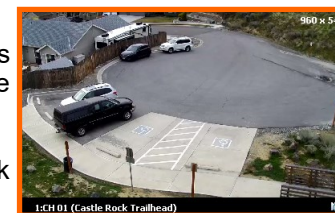


# PLANNING & DEVELOPMENT

- Followed up with Community Development and provided additional comment on the Queens Court proposal. Continued working with the Land Trust and developers on trail alignment.
- Updated the department portion of the City Capital Plan.
- Reviewed the draft Chelan County Multimodal Pathways Plan and provided comment to the County. Continued to participate on the planning committee.
- Endeavoring to find grants/funding sources for the construction of the community garden. Updated the cost estimate and garden plan.
- Met with the Community Development Department to discuss the homeless housing sleep center. Prepared concept plans and refined the concept plans based on preliminary comments. Contacted engineers to ascertain the cost of preparation of civil plans.
- Assisted Public Works with vault restroom specifications.
- Assisted St. Joes School with playground procurement/design information as they are hoping to replace the playground for their school.
- Received the final State releases for the Chase Park Project and the project was accepted as complete.
- Assisted the City of Longview and Forevergreetrails with interlocal agreements.
- Reviewed and provided comment to engineering on the Columbia/ McKittrick Street landscaping plan.
- Assisted the City of Moses Lake with contracting information.
- Assisted the Chelan Douglas Land Trust with security camera information.
- Participated in a Confluence Parkway meeting.



- Completed and submitted State audit forms.
- Worked with the Washington Wildlife and Recreation Coalition to coordinate a grant project tour with Representative Steele at their request. Conducted the tour.
- Received the grant agreement from the State for the Foothills Regional Recreation Area Project. The grant agreement was reviewed by the City Attorney and Finance Committee and accepted by the City Council. Prepared and submitted the acquisition grant match certification form. Continued coordinating the project with the Land Trust. They will began work on the required boundary line adjustments. Received the executed grant agreement. Ordered the cultural resources report and appraisal for the first property. Prepared grant reports.
- Provided insight and assisted the State as they are looking at potentially revamping the Land and Water Conservation Fund grant program.
- Assisted Community Development with city comprehensive plan update information.
- Assisted Douglas County PUD with their Parks, Recreation and Open Space Plan update.
- Reviewed and provided comment to the PUD on their draft Request for Approval of Non-Project Use of Project Lands to modify the Homewater permit and trails.
- Assisted the State Department of Natural Resources on a statewide community forest pest readiness project.
- Public Works installed the upgraded cameras at the Castle Rock trailhead to help preserve the solar charge.
- Assisted the City of Quincy with dog park development standards.
- Reviewed and provided comment to the Community Development Department on the Red Hawk Heights subdivision SEPA discussed the potential for a park dedication.
- Assisted Chelan County Public Works with interpretive sign fabrication expertise.



# RECREATION

The City of Wenatchee provides safe, quality leisure services in the most cost effective manner possible to the community. The **Recreation Division** is striving to provide a comprehensive offering of recreation opportunities for all ages and ability levels within its budgetary means. The following provides information about the programs offered during 2021.

## YOUTH RECREATION

### Summer Day Camp

For the safety of participants and staff, the Summer Day Camp Program was modified to adhere to the current Covid guidelines. The program was open to 1st to 5th grade participants. It began in mid-June and ran through mid-August. This year, campers were split between two locations, the Assembly of God Church and Rotary Park for part of the camp, then when Covid guidelines changed, the camps were merged to one location.



### Indoor Playground

Indoor Playground is a popular program designed for toddlers and their parents to play and socialize in a warm place during the cold winter months. The program is typically held November through March, Monday through Thursday mornings from 10:00-12:00pm at the Pybus Public Market. The program was cancelled the first part of the year due to Covid restrictions. A modified, reservation based program was able to resume in November at City Hall.

### Hiking and Nature Camp

The Hiking and Nature Camp was modified to adhere to Covid guidelines. It was held during Spring Break for 3rd through 5th grade participants. Participants traveled to various locations around the Wenatchee foothills for day hike experiences.

### Park Wading Pool Program

The park wading pool program was modified to adhere to the current Covid guidelines. The program was held at Washington, Kiwanis Methow and Pennsylvania Parks from the end of June through mid-August. Staff was also provided at the Rotary Park splash pad. Contracted security guards were added to the Kiwanis Methow Park pool to help address safety issues.



## ATHLETICS

### Youth Tennis Lessons

Youth Tennis Lessons are designed for the novice player ages 7 and older. Lessons focused on tennis fundamentals including ground strokes, serve and volley-play. Lessons were held at Walla Walla Point Park over a two week period this Summer.

### Skyhawks Outdoor Basketball Camp

This fun program was designed for beginning to intermediate athletes who wanted to improve their passing, shooting, dribbling and rebounding skills. Participants received a basketball and t-shirt. It was for ages 6-12.

### Skyhawks Flag Football Camp

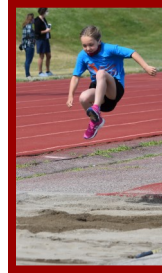
The camp taught boys and girls skills on both sides of the line of scrimmage including the core components of passing, catching and defense—all in a fun and positive environment. It was for ages 6-12.

### Skyhawks Outdoor Volleyball Camp

This program takes the energy and excitement of this team sport and puts it together into one fun-filled camp. All aspects of the game were taught through drills and exercises that focus on passing, setting, hitting and serving. This co-ed program was designed for the beginner to intermediate player and incorporated essential life-lessons such as teamwork and sportsmanship. It was for ages 6 to 12.



## RECREATION



### Youth Track and Field

The Youth Track and Field Program was modified to adhere to current Covid protocols. It was held at the Wenatchee High School Track from early May through early June. The program was open to 7-10 year old boys and girls.

### Skyhawks Multi-Sport Camp

This multi-sport program was developed to give children ages 7 to 10 a positive first step into athletics. The essentials of baseball, flag football and soccer were taught in a safe, structured environment with lots of encouragement and a focus on fun. The camp was held at Pioneer Park.

### Skyhawks Soccer Camp

The camp taught young athletes the fundamental skills of soccer through fun games and exercises. Participants tested their new expertise in skills and strategy through interactive group activities and scrimmages. It was open to boys and girls ages 6-12.

### Skyhawks Stem and Basketball Camp

This program combined STEM-based activities with sports instruction and a focus on life skills such as teamwork and sportsmanship. Participants got the opportunity to explore the science behind basketball with modules centered around technology, science and innovation including ball design, calculating distances and angles, velocity, acceleration and more. Participants also learned the fundamentals of basketball through drills and scrimmages. The camp was for ages 6-12.

### Skyhawks Beginning Golf Camp

Boys and girls learned the fundamentals of swinging, putting and body positioning in this camp. Using the SNAG (Starting New At Golf) system, instruction was simplified so that young players can make an effective transition onto the golf course. All equipment was provided. The camp was for ages 5-11.

### Skyhawks Mini-Hawk Camp

The Mini-Hawk program helped young children explore soccer, baseball, and basketball in a day camp setting. There is no pressure, just lots of fun, while young athletes participated in all three sports through unique Skyhawks games. The week long camp was held at Rotary Park. It was for ages 4-7.

### Skyhawks Tiny-Hawk Camp

Designed for beginning players, this camp focused on dribbling, passing, shooting and ball control. By the end of the camp participants learned new life skills such as teamwork and sportsmanship, made new friends and improved their skills. The camp was for ages 3-4 and held at Rotary Park.

### Adult, Drop-In Co-Ed Volleyball

The drop-in program was held on Wednesday evenings from 8:00-10:00pm at Foothills Middle School beginning in October. The program was modified to adhere to the latest Covid requirements. The program was cancelled in the Spring due to school district facility Covid related closures.

## SPECIAL EVENTS

### Polar Plunge

The Polar Plunge went virtual this year with plungers taking part on their own time and location, videoing the plunge and sending it to Special Olympics. Staff participated by jumping into the Columbia River on February 17th. Funding raised supports local Special Olympic athletes.



### Merry Maids Halloween Carnival

The event was designed to provide a safe, distanced way to celebrate Halloween. Participants came in costume trick or treated at a number of decorated booths outside of the Convention Center. It was held from 1:00-3:00pm on October 31st.





# RECREATION

## SPECIAL NEEDS PROGRAMS

The Parks, Recreation and Cultural Services Department serves as the primary coordinator of recreation programming and services for special populations in the community. Programs are designed to provide engaging social, athletic and fitness activities for individuals with developmental disabilities.

### Spring Into Fitness

The Spring Into Fitness Program is a twice a week, walking fitness activity. The program was held on Tuesday and Thursday late afternoon along the Apple Capital Recreation Loop Trail from April through May.

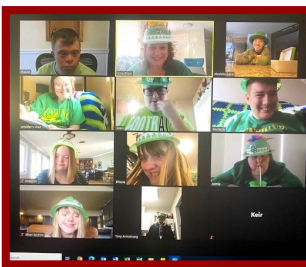


### Fall Into Fitness

The Fall Into Fitness Program is a walking program for persons with developmental disabilities. It was held twice a week in the afternoons along the Apple Capital Trail from Mid September through Mid October.

### Special Needs Social Program

The award winning, Special Needs Social Program is supported through a grant from the **Chelan Douglas Developmental Disabilities Program**. The program provides a recreational opportunities for individuals to build relationships and participate in community events. Activities occur approximately twice each month at locations around the Wenatchee Valley. Programs offered were modified to adhere to Covid guidelines for the health and safety of staff and participants. This year, the program traveled to an Applesox game; held a pool party; Summer Dance; Sweetheart Virtual Dance; take home arts kits; St. Patrick's Day event; an at home pizza and bingo night; Painted pumpkins in the park; Thanksgiving centerpiece craft; held a masquerade mask making program; and Zoom Dance.



## Special Olympic Sports

Special Olympics was founded on the belief that all individuals with cognitive disabilities can benefit from athletic activities. The City coordinates several Special Olympic sport programs for local athletes. Sports coordinated by the City included: Soccer, cycling, swimming, track and field, bowling, alpine skiing, snowboarding, basketball, figure skating, speed skating, softball and golf. Teams and individuals compete at local, regional and State levels. Unfortunately, due to the Corona virus, all in-person sports with the exception of Golf and Bowling were cancelled. Basketball began again at the end of the year with modifications. A variety of virtual sports were offered as replacement.



## ADDITIONAL HIGHLIGHTS

- Interviewed, selected and trained temporary recreation leaders.
- The Summer Recreation Guide was prepared, printed and delivered to schools.
- Prepared and implemented program modifications, policies and procedures as new Covid guidelines were released.
- Presented a funding request for the Special Needs Social Program to the Chelan Douglas Developmental Disabilities Board for the 2021-22 program year. The request was successful.
- Modified programs to respond to extreme heat, lightning, unhealthy air quality, park security and Covid issues.
- Cleaned and stored supplies from programs.
- Participated in Kids Day at the Town Toyota Center.
- Met with Pinnacles Prep to discuss after school program possibilities.
- Met with Mission Ridge and Special Olympics to discuss the 2022 Winter Games. Mission Ridge indicated that they will cancel the ski portion of Winter Games in 2023 unless the games are moved to mid-week.
- A number of programs that are traditionally offered were cancelled due to Covid restrictions. These included: Youth Sports and Activities Fair; Women's Volleyball League; Guided Snowshoe Hikes for Families; Youth Basketball; Special Olympics sports and the State Winter Games.

# RECREATION PARTICIPATION

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>ATHLETICS</b>									
Hershey Track and Field/USA Track/Rec Track	88	102	123	0	101	129	120	0	103
Youth Tennis Lessons	32	40	33	23	19	9	12	0	24
Youth Recreation Basketball League	115	106	108	126	134	128	122	0	0
Skyhawks Basketball Camp	34	21	31	53	57	24	30	0	66
Skyhawks Soccer Camp	32	28	18	48	27	15	31	0	40
Skyhawks Mini Hawk Camp	26	53	70	76	54	38	47	0	29
Skyhawks Tiny Hawk Soccer	14	12	30	42	43	45	41	0	33
Skyhawks Sports Camp Sampler	0	0	0	0	0	20	0	0	0
Skyhawks Golf Camp	16	0	21	23	11	8	22	0	37
Skyhawks Multi-Sport Camp	15	32	24	31	19	9	24	0	39
Skyhawks Flag Football Camp	0	0	25	21	0	7	12	0	37
Skyhawks Outdoor Volleyball Camp	0	0	0	0	0	0	10	0	28
Women's Volleyball	75	76	80	73	81	87	79	75	0
Drop in Volleyball	0	0	0	0	0	287	453	191	65
<b>AQUATICS</b>									
Swimming Lessons	883	881	767	720	775	796	970	0	615
<b>OUTDOOR PROGRAMS</b>									
Guided Nature Hikes/Family Outdoor Adventures	0	42	412	219	105	32	0	0	0
Hiking and Nature Camp	0	0	0	38	9	11	12	0	11
Wading Pool Program	0	4,684	4,783	4,228	3,065	2,325	4,021	0	945
Row and Paddle Camp	0	16	17	17	11	13	0	0	0
Snow Shoe Hikes For Families	70	0	0	32	36	37	55	40	0
<b>SPECIAL EVENTS</b>									
Halloween Carnival	2,500	2,500	5,000	5,000	4,600	4,600	4,600	1,280	2,200
Winter Flake Festival/Winter Fest/Bundle Up Fest	1,100	1,120	1,200	900	800	1,889	2,200	1,800	0
Special Olympics Winter Games	4,671	5,098	3,841	3,897	4,198	4,500	3,900	0	0
Movies in the Park	600	900	800	500	0	1,050	1,200	584	579
Friday Night Concerts	2,622	1,350	2,125	1,750	1,050	1,147	1,350	0	1,030
Independence Day Celebration	10,000	0	0	0	0	0	0	0	0
<b>SPECIAL NEEDS PROGRAMS</b>									
Special Needs Social Program	1,257	1,229	1,281	1,552	626	530	452	408	434
Polar Plunge	62	76	62	57	31	74	60	70	4
Special Olympics Sports	229	251	262	231	226	185	208	90	86
Fall/Spring Into Fitness	18	18	9	6	0	5	7	0	22
Artful Endeavors	0	0	0	0	17	0	0	0	0
<b>YOUTH RECREATION</b>									
Spring Break Camp	0	0	0	0	0	18	18	0	11
Summer Day Camp	437	443	504	464	482	455	456	50	242
Indoor Playground	112	238	186	746	650	432	1,266	695	86
<b>TOTALS</b>	<b>22,641</b>	<b>19,316</b>	<b>21,812</b>	<b>20,873</b>	<b>17,227</b>	<b>18,638</b>	<b>21,656</b>	<b>5,283</b>	<b>6,766</b>

2021 attendance was impacted by Covid capacity restrictions and cancellations.